

**South Jersey Economic Development District
Regular Meeting Minutes
July 12, 2021**

The Regular July meeting of the SJEDD was held on-line via Zoom conference call hosted from the SJEDD offices. The meeting was called to order at 6:30 P.M by Chairman Morey. Mr. Morey led the Flag salute.

Roll call: all members attended via conference call number which was advertised:

Cape May County

Commissioner Will Morey
Leslie Gimeno

Atlantic County

Commissioner John Risley
Max Slusher

Salem County

Commissioner Edward Ramsay
John Bobbitt

Cumberland County

Sandra Forosisky,
Jeannine MacDonald (arr:7:15)

Christy DiLeonardo (C/S/CM WDB)

Absent: Carey Italiano, Francis Kuhn, Commissioner James Quinn, Anthony Stanzione, Robert Zuest

Staff: Louis C. Joyce, Executive Director, County Counsel John Carr,
Public participant: Nancy Ridgway attended via phone.

Approval of Minutes: The Regular Meeting Minutes of the April 12, 2021 were approved on motion by Mr. Ramsay, 2nd by Ms. DiLeonardo. All in favor with abstentions by Mr. Bobbitt, Ms. Forosisky.

Chairman's Report:

Chairman Morey elected to defer his report to the Executive Director report.

Executive Director Report:

Mr. Joyce indicated that he has circulated his monthly report and filled in additional details on other projects, then referred to the listed resolutions on the agenda.

- Providing continued management of Redevelopment plan report and redevelopment area study for the Wildwood Pacific Avenue corridor;
- Worked with Cape May County planners for scope of work for recovery RFP;
- Formulated scope of technical assistance from Smart Growth America/CCLR
- Continued to work with Salem County and Triad on Economic strategy;
- Provided support letters for grant applications that were submitted;
- Assisted CFO for preparation of documents for the annual audit;
- Participated on NJEDA Windport diversity and local engagement committee;
- Made notes at an Executive Board pre-meeting to review agenda items.

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Treasurer's Report:

Mr. Joyce reviewed the Treasurer's Report for the month of June. The beginning balance on June 1, 2021 was \$210,830.01. Receipts for the month totaled \$4,979.65 from interest, CBAC, ACIA and a refund. Disbursements for the month totaled \$15,551.01 leaving an operating account balance of \$200,258.65 (accounting for outstanding checks). The account balance in the ACIA loan account was \$8,627.12.

Outstanding balance was reported as \$40,136.27 on the ACIA loan.

Bill lists were presented. The bill lists for April of \$12,443.88 and May of \$9,292.04 were presented for ratification as being previously approved by the Executive Committee. The June bill list of \$104,658.17 was presented for approval. The June bill included the prepayment of \$80,000 to the ACIA loan as previously authorized.

Motion to ratify the April and May bills and approve the June bills made by Mr. Ramsay and 2nd by Ms. Forosisky. Bills were approved by unanimous voice vote, abstention by Ms. DiLeonardo.

Public Comment on Forthcoming Resolutions:

No Comments were received.

Resolutions:

7 – 21 AUTHORIZING RENEWAL AND MODIFICATION OF EMPLOYMENT

AGREEMENT WITH LOUIS C. JOYCE, PP, AICP Moved by Mr. Ramsay, 2nd by Mr. Risley; Mr. Carr explained the modifications include retroactive pay increase to July 2020 and July 2021 and also establish new anniversary date of April 1 to coincide with District fiscal year. Approved by unanimous vote.

8 – 21 RESOLUTION AUTHORIZING AMENDMENTS 4 & 5 TO THE AGREEMENT FOR SOUTH JERSEY ECONOMIC DEVELOPMENT DISTRICT TO PROVIDE TECHNICAL ASSISTANCE FOR COOPERATIVE BUSINESS ASSISTANCE CORP. IN REGARD TO ATLANTIC, CAPE MAY, CUMBERLAND AND SALEM COUNTY

LOANS Moved by Ms. DiLeonardo, 2nd by Mr. Ramsay; Mr. Joyce explained that the agreement provides quarterly payments to the District for technical assistance provided related to the RLF load fund that was transferred from the District to CBAC. Amendment 4 is for past year and 5 is for upcoming year. Approved by unanimous vote.

09-21 RESOLUTION REQUEST FOR QUALIFICATIONS FOR CARES ACT RECOVERY AND RESILIENCY PLANNING PROPOSALS Moved by Ms. DiLeonardo 2nd by Ms.

Forosisky; a scope of work for Cape May County has been prepared and this resolution

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authorizes the District to advertise for proposals, and the District will manage the contract.
Approved by unanimous vote.

10-21 RESOLUTION AUTHORIZING AGREEMENT WITH THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY FOR STRATEGIC ECONOMIC DEVELOPMENT PLAN AND COVID RECOVERY AND RESILIENCY PLANNING Moved by Ms.

DiLeonardo 2nd by Ms. Forosisky; the CCIA has submitted a proposal for a strategy for downtown Millville which will address decline in business from Covid and other factors, funding will depend on current grant funds availability. Approved by unanimous vote.

11-21 RESOLUTION AUTHORIZING NO COST ENGAGEMENT WITH SMART GROWTH AMERICA AND CENTER FOR CREATIVE LAND USE FOR TECHNICAL ASSISTANCE Moved by Ms. DiLeonardo 2nd by Mr. Ramsay; the USEDA has a program for

technical assistance to nuclear communities which provides no cost consulting; the Smart Growth America and CCLR consultants proposed a focused land use study to evaluate commercial and industrial lands in Salem County. Approved by unanimous vote.

Old Business: It was discussed to hold the October meeting in person. Mr. Joyce will ask the CCIA for meeting space, Moved by Mr. Ramsay 2nd Mr. Risley to hold an in person meeting. Approved by unanimous vote.

New Business: County activity updates were discussed.

Public Comment:

Ms. Ridgway offered no formal comment.

Next Meeting is scheduled for October 4, 2021.

Adjournment: Meeting was adjourned at 7:46 PM on motion by Commissioner Ramsay, 2nd by Ms. Forosisky and was unanimously approved.

Edward Ramsay
Secretary

APPROVED: October 4, 2021